

**Program Sub-Recipient**

Golden State Finance Authority (GSFA)

1215 K Street, Suite 1650

Sacramento, CA 95814

Phone: (855) 740-8422 Fax: (916) 444-3551

Email: [info@gsfahome.org](mailto:info@gsfahome.org)**DR-HBA004-Checklist Initial Compliance**

Applicant Name:			
Lender Name:	Contact Name:		
Phone Number:	Fax Number:		
Email:			

This Compliance Package contains:

1.  **1003 Loan Application**
2.  **Confirm Purchasing County Matches Phase 1 Income Limits**
3.  **DR-HBA018-Conflict of Interest Affidavit (One form per Applicant)**
4.  **DR-HBA007-Environmental Review**
5.  **Fraud Report**
6.  **Property Eligibility**
  - Household Size: \_\_\_\_\_ Bedrooms: \_\_\_\_\_
  - Appraisal
    - Value supported
    - Subject property must be single family residence located in California (ADU okay)
  - If new construction, need copy of certification of occupancy issued by local authorities prior to contract date
  - Purchase Agreement (and all addendums)
  - Buyer Representation and Broker Compensation Agreement
7.  **Homeowner's Insurance Policy**
  - Not in high/very high fire area
  - Not in special flood hazard area
  - Not insured by CA Fair Plan
  - Copy of Standard Homeowner's Insurance Policy with Fire Coverage
8.  **Program Disclosures**
  - DR-HBA008-Data Sharing Agreement
  - DR-HBA009-Recapture Notice
  - DR-HBA010-Assignment Agreement
9.  **Flood Certificate (Section C)**
10.  **Natural Hazard Disclosure**
11.  **Confirm Head of Household – Completed by GSFA**

The Initial Compliance Package will not be processed, nor will a Commitment for the Initial Compliance be issued for the Applicant, until all the items above are received, complete and correct, by the Program Sub-Recipient.