

**Program Sub-Recipient**

Golden State Finance Authority (GSFA)

1215 K Street, Suite 1650

Sacramento, CA 95814

Phone: (855) 740-8422 Fax: (916) 444-3551

Email: [info@gsfahome.org](mailto:info@gsfahome.org)**DR-HBA012-Checklist Final Compliance**

Applicant Name:	HBA Amount:	\$
-----------------	-------------	----

Lender Name:	Contact Name:
Phone Number:	Fax Number:
Email:	

This Compliance Package contains:

1.  **Reservation Confirmation and Letter**
2.  **Final Closing Disclosure for the 1<sup>st</sup>**
  - Confirm HBA Amount
  - Final Closing Disclosure for the 2<sup>nd</sup> (if origination fee on 2<sup>nd</sup> is 1%)**
    - Confirm Origination Fee is 1%
3.  **Estimated Settlement Statement**
4.  **Final AUS Findings**
  - Ratio: \_\_\_\_\_ (42-45%)
5.  **1<sup>st</sup> and 2<sup>nd</sup> Deed of Trust and Note**
6.  **Final 1003**
7.  **Final 1008**
8.  **Escrow Instructions** 1st page only (or 1st page of Preliminary Report)
  - Should have identifier to match to Reservation Confirmation (i.e. property address)
9.  **Wire Instructions**
  - Should have identifier to match to Escrow Instructions
10.  **Homebuyer Education/Counseling Completion Certificate**
11.  **DR-HBA013-Annual Compliance Monitoring Notice**
12.  **Complete QAQC (HCD) - Completed by GSFA**
13.  **Finalize Duplicate of Benefits (DOB) – Completed by GSFA**
  - Worksheet

The Final Compliance Package will not be processed, nor will a Commitment for Final Compliance be issued (funds wired), until all the items above are received, complete and correct, by the Program Sub-Recipient.