PROGRAM SPONSOR	California Department of Housing and Community Development (HCD)					
PROGRAM MANAGER	Golden State Finance Authority (GSFA)					
SERVICER	US Bank					
DESCRIPTION	ReCoverCA Homebuyer Assistance (DR-HBA) Program is designed to help low-to-moderate (LMI) households impacted by the 2017 wildfires to purchase a home outside of High or Very High Fire Hazard Severity Zones of California.					
PARTICIPATING LENDERS	Lenders interested in participating in this Program must complete a GSFA Lender Profile, execute a GSFA Program Lender Agreement, and be an Approved Correspondent Lender with the Servicer.					
	The DR-HBA Lender Profile and DR-HBA Program Lender Agreement are available download from the DR-HBA Lender Participation Guide at <a href="www.gsfahome.org">www.gsfahome.org</a> .					
FIRST MORTGAGE LOAN TYPES AND TERMS	► FHA: 203(b), 203(b)(2), and 234(c); in accordance with FHA guidelines.					
MORTGAGE LOAN INTEREST RATES:	GSFA shall publish the Mortgage Rate on its Reservation Portal at <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a> on behalf of GSFA.  The Reservation Portal may be accessed Monday through Friday between 9:00 AM and 4:00 PM PST/PDT, National Holidays excluded.  The published Mortgage Rates are subject to change at any time.					
DOWN PAYMENT AND	DPA is available for Purchase transactions as outlined below:					
CLOSING COST ASSISTANCE (DPA)	<ul> <li>DPA Amount:         <ul> <li>The DPA provided by the Program is capped at \$350,000 per household.</li> <li>The DPA Amount is calculated as follows:</li></ul></li></ul>					

DOWN PAYMENT AND	Cook required for electing is then added				
CLOSING COST	<ul> <li>Cash required for closing is then added.</li> <li>The DPA is then reduced by the Duplication of Benefit (DOB), which is the</li> </ul>				
ASSISTANCE (DPA)	o The DPA is then reduced by the Duplication of Benefit (DOB), which is the assistance received by the Applicant from other sources for the same purpose.				
CONTINUED	<ul> <li>The DPA will also be reduced by any liquid assets in excess of \$100,000.</li> </ul>				
	DPA Usage:				
	Down payment.				
	Closing Costs (customary/reasonable) and prepaids.				
	Homebuyer education counseling fees.				
	No cash back allowed.  DPA Form:				
	<ul> <li>DPA is provided in the form of a deferred Second Mortgage Loan with a zero percent note rate, forgivable after 5-year ownership and occupancy requirement has been met.</li> <li>DPA General Terms:</li> </ul>				
	There must be no cash back to the borrower from the DPA proceeds.				
	DPA Second Mortgage Loan Terms:				
	<ul> <li>5-year Term; forgivable after 5-years owner occupancy.         <ul> <li>Forgiven on a pro-rata basis of 20% for each 12 months of owner occupancy.</li> </ul> </li> <li>Note Rate of the Deferred Second Mortgage is 0%, with no monthly payments.</li> <li>Forgivable Second Mortgage must be in second lien position.</li> <li>Subordination allowed if completing a rate and term refinance through the Master Servicer. No other subordination allowed.</li> </ul>				
	<ul> <li>Lender must conform to federal RESPA and Truth-in-lending laws in disclosing the terms of the Second Mortgage.</li> </ul>				
OTHER ASSISTANCE PROGRAMS	US Bank prior approval required. Subject to Agency and investor requirements, program may be combined with other down payment sources, including Mortgage Credit Certificates. In all cases, the most conservative guidelines for each program will apply. Third Liens not allowed.				
DPA DOCUMENTATION	TION The DPA Funding Commitment Notice, Second Mortgage Loan documents and DR-Program documents will be provided on the Reservation Portal <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a> on behalf of GSFA and Servicer.				
	DPA Second Mortgage Loan Documents (Required):				
	Promissory Note				
	Deed of Trust				
	o Funding Commitment Notice				
	o Partial Exemption Disclosure				
	<ul> <li>2<sup>nd</sup> CD/LE if applicable (when origination fee on second mortgage is 1%).</li> </ul>				
	GSFA must serve as the Lender and beneficiary for the Second Note and Security Instrument.				
	Lender is responsible for recording the Second Mortgage Loan Security Instrument.				

### DPA DOCUMENTATION CONTINUED

 Lender is required to reflect GSFA's EIN on HUD's FHA Loan Underwriting and Transmittal Summary in conjunction with secondary financing assistance to the borrower when the borrower is receiving an FHA First Mortgage. GSFA's EIN is 68-0322272.

### **DR-HBA Program Documents (Required):**

- DR-HBA001 Checklist Lender Pre-Screen
- DR-HBA002 Application and Affidavit
- DR-HBA003 Addendum to Loan Application
- DR-HBA004 Checklist Initial Compliance
- DR-HBA005 Tax Return Affidavit (if needed)
- DR-HBA006 Certification of No Income (if needed)
- DR-HBA007 Environmental Review
- DR-HBA008 Data Sharing Agreement
- DR-HBA009 Recapture Notice
- DR-HBA010 Assignment Agreement
- DR-HBA011 Checklist Underwriting Compliance
- DR-HBA012 Checklist Final Compliance
- DR-HBA013 Annual Compliance Monitoring Notice
- DR-HBA014 Checklist Post Funding
- DR-HBA015 Lender's Closing Certificate
- DR-HBA016 Borrower's Closing Affidavit

### BORROWER ELIGIBILITY

#### **Income Limits:**

- Household Income Limit of 80% Area Median Income (AMI) and below, based on household size.
- Income Limit based on County of Subject Property being purchased.
- Link to HUD's Income Limit Lookup Tool located at: https://www.huduser.gov/portal/datasets/il.html

### **Applicant Eligibility:**

- Applicant whose primary residence (renter or homeowner) at the time of the qualifying disasters in 2017 was located in high or very high fire severity zones based on CalFire's Fire Hazard Severity Zone Viewer (arcgis.com):
  - o Counties: Sonoma and Ventura.
  - Zip Codes: 93108 (Santa Barbara County), 95422 (Lake County), 95470 (Mendocino County), 94558 (Napa County) and 95901 (Yuba County).
- No first-time homebuver requirement.
- Non-occupant co-signors and non-occupant co-borrowers are not allowed.
- Applicant cannot own any real estate property at the time of application to closing.

### **Property Eligibility:**

- Purchase contract cannot be executed prior to issuance of Pre-Qualification letter by GSFA.
- HBA funds cannot be used to pay for purchase contract extensions.
- Tenant-occupied properties must be vacant on the date of purchase contract.

BORROWER		Eligible propertie Zones.	s must be located outside	of High or Very High Fire Hazard Severity				
ELIGIBILITY CONTINUED	2	<ul> <li>Verification that a property is not located in a local, state or federal High Fire Hazard Severity Zone, is available through CalFire's Fire Hazard Severity Zone Viewer (arcgis.com).</li> </ul>						
		insurand		overage must be from traditional from California Fair Plan neither as a				
	• F	Property purchased must be an owner-occupied primary residence.						
	• E	Eligible property types include:						
		<ul> <li>ADU acceptable</li> <li>Agency approved condominiums, townhomes, and planned unit</li> </ul>						
			approved condominiums, t ments (PUDs).	ownnomes, and planned unit				
		<ul> <li>Manufac</li> </ul>	tured housing (660 FICO s	Score required).				
	• 1	<ul> <li>Number of bedrooms allowed is dependent on the household size. The Program wi</li> </ul>						
		follow the federal standard of 1.5 persons per bedroom for the minimum bedrooms						
		allowed, along with the following occupancy standards which sets the maximum						
	<u>-</u>	edrooms allowe						
		lumber of	Minimum Number of	Maximum Number of				
	P	ersons	Bedrooms	Bedrooms				
	2		2	3				
	3		2	3				
	4		3	4				
	5		4	5				
	6	or more	4	5 or more				
		Minimum Credit Score:						
		1 10 (000 10) 0000000						
	• E	Each borrower must have a minimum of one credit score.						
	Debt-to-	Debt-to-Income (DTI):						
		<ul> <li>Lenders must qualify the applicant with the maximum First Mortgage Loan that the borrower can afford with a Debt-to-Income (DTI) ratio of not below 42%.</li> </ul>						
		Maximum Back-End DTI with AUS approval: 45% (43% for Section 184 loans)						
		Homebuyer Education:						
	• 4							
		and conducting a financial and affordability analysis provided through eHome America						
		o <u>gsfa.ehc</u>	meamerica.org					
Underwriting	Follow Lo	oan Agency and	Servicer guidelines for ma	anual underwriting.				

DR-HBA Program – GOVT Loans Term Sheet (2017)

MORTGAGE INSURANCE

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Updated 06/27/25

Follow Loan Agency guidelines.

#### RESERVATIONS

Lender shall register Qualifying Mortgage Loans ("QML") using the Reservation Portal at <a href="https://nhfresportal.nhfloan.org/login.aspx">https://nhfresportal.nhfloan.org/login.aspx</a>.

- The Reservation Portal may be accessed Monday through Friday between 9:00 AM and 4:00 PM PST/PDT, National Holidays excluded.
- In order to access the Reservation Portal, user shall obtain a "User ID" from the Lender's "Password Management Contact".

#### Reservations:

- The Reservation Portal will identify whether a loan registration initially qualifies as a QML based on Income and Credit Score Limits provided by the Lender.
- Lender reserves DPA at the time of First Mortgage Loan registration via the Reservation Portal.
- Upon completion of the reservation, the Reservation Portal will provide Lender with an electronic "Reservation Confirmation" and "DPA Funding Commitment Notice".
- The Reservation Confirmation is valid for 60 days. Both the First Mortgage Loan and the DPA Second Mortgage Loan (if applicable) must be purchased by Servicer <u>prior</u> to expiration.
- The Reservation will automatically be cancelled upon expiration unless the lender requests an extension.
- The Reservation Confirmation and DPA Funding Commitment Notice must be submitted with the Mortgage Loan File to Servicer for purchase.
- Modifications to a reservation will require approval from the Program Manager.
- Lender may cancel the reservation via the Reservation Portal, which will provide electronic confirmation of cancellation to Lenders. A cancellation fee of \$400 will apply to each cancelled reservation.
- If a Lender cancels a reservation, lenders may re-register, only after 30 calendar days from cancellation date, via the Reservation Portal.
- Extensions:
  - For loans not yet delivered to the Master Servicer, an extension to a reservation will require approval from the Program Manager.
  - For loans delivered to the Master Servicer, an expired loan will be extended automatically to allow for review and purchase, until the maximum extensions have been reached.
  - Two extensions are available for (15) days each. Extension fee(s) will be netted at loan purchase by the Master Servicer. The cost of an extension is 0.25% of the total First Loan amount.

FEES AND POINTS	Participating Lender should refer to Servicer Website for guidelines <a href="here">here</a> .				
	Fees and Points Lender may charge to Borrower:				
	<ul> <li>Origination Fee: Up to 3% of the total first loan amount or up to 2% of the total first loan amount and up to 1% of the second loan amount. No other fees allowed on the second (recording fees and transfer taxes excepted).</li> </ul>				
	<ul> <li>If origination fee on second is 1%, a separate CD and LE will be required for the second.</li> </ul>				
	Discount Points: 0.00%.				
	<ul> <li>This Program does not allow Discount Points to be charged to the Borrower.</li> </ul>				
	<ul> <li>No fees allowed on the Second (recording fees and transfer taxes excepted).</li> </ul>				
	<ul> <li>Participating Lender may charge customary and reasonable closing costs and fees with full disclosure in accordance with loan agency and federal, state and local laws and regulations.</li> </ul>				
	Fees to Servicer from Lender (Servicer nets at purchase):				
	Funding Fee: \$400.				
	Tax Service Fee: \$84.				
	Funds to Lender from Servicer at Loan Purchase:				
	100% of the outstanding principal amount of the First Mortgage Loan.				
	<ul> <li>Servicing Release Premium (based on First Mortgage):</li> <li>0.50%.</li> </ul>				
LOAN DELIVERY AND PURCHASE	<ul> <li>Lender should refer to Servicer Website US Bank for loan delivery and purchase guidelines.</li> </ul>				
	The GSFA DPA Funding Commitment Notice must be submitted with the mortgage loan file. Servicer shall not purchase a Mortgage Loan without these documents.				
	•				